

CHUNG HUA MIDDLE SCHOOL

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PARENT-TEACHER ASSOCIATION



Our Ref: PTA/CHMS/AGENDA/2009_3

AGENDA:

1. Opening Remarks
2. Review and endorsement of previous MOM of AGM dated 23rd April 2009
3. Review and endorsement of previous MOM dated 13th May 2009
4. Matters Arising of previous MOM dated 13th May 2009
5. CHMS-KB Forum
6. Engineering & Technology Camp 2009
7. A.O.B

Honorary Secretary,

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Our Ref: PTA/CHMS/MOM/2009_3

Meeting Notes of the 3rd Meeting of the 2009/2010 Management Committee of the Parent Teacher Association, CHMS, Kuala Belait held on Monday, 17th August 2009 at 7.30 pm at Conference Room, CHMS.

PTA Management Committee

Terry Douglas Jayasuriya	Honorary Chairman	Present
Jaime Lim Siew Lee	Honorary 1 st Deputy Vice Chairperson	Present
Keith Fernando	Honorary 2 nd Deputy Vice Chairman	Present
Rosliani Binti Kamaluddin	Honorary Secretary	Apology
Liew Shin Min	Honorary Assistant Secretary	Present
Gerard Sung	Honorary Assistant Secretary	Apology
Tony Leong	Honorary Treasurer	Apology
Wong Siew Chin	Honorary Assistant Treasurer	Present
Nur Liyana Abdullah Liew	Committee Member	Present
Michelle Chen Macaulay	Committee Member	Present
Bong Poh Yuk	Committee Member	Present
Ajayan P. Vasu	Committee Member	Present
Sherelin Wong	Committee Member	Present
Grace Lo Siaw Pei	Committee Member	Apology

Prepared By,

**HONORARY ASSISTANT
SECRETARY**
[Liew Shin Min]

Endorsed By,

HONORARY CHAIRMAN
[Terry D Jayasuriya]

ITEM	DESCRIPTION
1.	<p>OPENING REMARKS</p> <p>The Chairperson, Terry D Jayasuriya welcomed and thanked all teachers and parents for their presence in the PTA Meeting.</p>
2.	<p>REVIEW AND ENDORSEMENT 3RD ANNUAL AGM MOM DATED 23RD APRIL 2009</p> <p>The minutes were reviewed and endorsed by the floor.</p> <p>The minutes was proposed by Keith Fernando and seconded by Ajayan P. Vasu .</p>
3.	<p>REVIEW AND ENDORSEMENT PREVIOUS MOM DATED 13TH MAY 2009</p> <p>The minutes were reviewed and endorsed by the floor.</p> <p>The minutes was proposed by Ajayan P. Vasu and seconded by Wong Siew Chin .</p>
4.	<p>MATTERS ARISING OF PREVIOUS MOM DATED 13TH MAY 2009</p> <p>4.1 Collection of BND from Parents: Jaime Lim mentioned that the school feels that it is inappropriate to collect BND 1.00 from parents for the PTA fund. Bong mentioned that the aim of the PTA committee for this collection was that parents would develop a sense of belonging to the PTA through the payment. The motion to \$1.00 from parents was dropped.</p> <p>4.2 Memo to parents: The school suggested including something useful/educational in the memo so that paper won't be wasted. Replacing with Emails was mentioned by the floor however, Jaime mentioned that not all parents have email addresses and it would be a heavy task for the school.</p> <p>4.3 Sherelin Wong suggested that it is possible to open a new tab/link on the school website front page for the PTA photographs and activities. PTA committee can post activity photographs, newsletter, minutes of meetings and a forum link. Forum for parents were however not encouraged by the school.</p> <p>4.4 Terry mentioned that PTA participated in the Children's Day activity this year and the sales were good. The MOM (3rd June for Children's Day) will discussed in the next meeting</p> <p>4.5 Ship trip: Keith – The river cruise ship is under repair/servicing at the moment and will not be ready for another month. The cost per trip is approximately BND400, lasting 3 hours and limited to 12 passengers at a time. It is thus, not suitable and too costly for students.</p> <p>4.6 OGDC Trip: Due to the prevalence of H1N1 infections in the country, the school is not organizing extra-curricular activities and had postponed all trips for students. However, PTA can organize OGDC trips for students [using parent's own transport]. The safety of the students incidentally will be the responsibility of PTA and who will be subjected to all liabilities for the activity.</p>
5.	<p>CHMS-KB FORUM</p> <p>5.1 Bong: CHMS-KB Forum link (http://v4.invisionfree.com/Chung_Hua_PTA/index.php?) had been inactivated. He will try to revive the link.</p>
6.	<p>ENGINEERING & TECHNOLOGY CAMP 2009</p> <p>6.1 Terry: This year the PTA will organize the Engineering & Technology Camp for Form 3 students. Staffs from IED will be invited to assist in the camp. It will be a 2-day Day Camp. Students would go home for the night and return the next morning for the 2nd day Day-camp. Proposal for the camp will be done by Terry and to be submitted to the school principal.</p>

ITEM	DESCRIPTION
7.	A.O.B
	<p>7.1 Children’s insurance in school activities: Doubts had been voiced by the floor for the absence of students’ insurance for internal and external school activities.</p> <p>7.2 Community Service to Old Folks home in Seria: Form 4 students are targeted to help to clean up the old Folks home in Seria. The motion was dropped in consideration of the fact that old folks in the high risk group of contracting <i>influenza A H1N1</i> virus.</p> <p>7.3 Activity targeting Parents [4 – 6 pm, 5th September 2009, Anduki Park]: Bong suggested that the PTA can organize activities for parents. Activities such as Barbeque, picnic and some simple games were mentioned.</p> <p>Post Meeting Note: Postponed to Saturday, 3rd October</p> <p>7.4 Next Meeting: To finalize the details of the activity.</p>
	<p>CLOSE OF MEETING</p> <p>There being no other business, the meeting adjourned at 10.00 p.m. The date of the next meeting will be Thursday, 10th September 2009 at 7.30 pm.</p>

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