

CHUNG HUA MIDDLE SCHOOL

No. 82, Lot 2440, Jalan Bunga Rambai.

P.O.Box No. 3, Kuala Belait KA1131, Negara Brunei Darussalam.

TEL: 673-3341590/673-3341591/673-3334547 FAX: 673-3334547

E-mail: chmskb@brunet.bn

PARENT-TEACHER ASSOCIATION



Our Ref: PTA/CHMS/AGENDA/2009_1

AGENDA:

1. Welcome address from Deputy Principal
2. Election of new office bearers
3. Message from the outgoing Chairperson, Mdm. Hu Man Chun
4. Handover ceremony to the new PTA committee
5. A.O.B

Honorary Secretary,

CHUNG HUA MIDDLE SCHOOL

No. 82, Lot 2440, Jalan Bunga Rambai.
P.O.Box No. 3, Kuala Belait KA1131, Negara Brunei Darussalam.
TEL: 673-3341590/673-3341591/673-3334547 FAX: 673-3334547
E-mail: chmskb@brunet.bn



PARENT-TEACHER ASSOCIATION

Our Ref: PTA/CHMS/MOM/2009_1

Meeting Notes of the 1st Meeting of the 2009/2010 Management Committee of the Parent Teacher Association, CHMS, Kuala Belait held on Monday, 27th April 2009 at 7.30 pm at Conference Room, CHMS.

Attendance

Former committee members

Terry Douglas Jayasuriya
Jaime Lim Siew Lee
Hu Man Chun
Bong Poh Yuk
Yong Siew Leng
Ngau Mee Shing
Hamidah Hj Matasan
Andy Leandro M. Anor
Teo Geuk Noi
Goh Swee Khim
Tony Leong
Grace Lo Siaw Pei

New committee members

Terry Douglas Jayasuriya
Jaime Lim Siew Lee
Keith Fernando
Rosliani Binti Kamaluddin
Liew Shin Min
Gerard Sung
Tony Leong
Wong Siew Chin
Nur Liyana Abdullah Liew
Michelle Chen Macaulay
Bong Poh Yuk
Ajayan P. Vasu
Sherelin Wong
Grace Lo Siaw Pei

Prepared By,

**HONORARY ASSISTANT
SECRETARY**
[Liew Shin Min]

Endorsed By,

HONORARY CHAIRMAN
[Terry D Jayasuriya]

| ITEM | DESCRIPTION |
|------|--|
| 1. | <p>Opening Remarks</p> <p>Jaime Lim mentioned the two items on the agenda:</p> <p>(a) Handover of 2007-2008 office bearers' duties to the newly elected committee for 2009</p> <p>(b) Election of 2009 committee members</p> |
| 2. | <p>Election of new office bearers</p> <p>Some teachers had been pre-selected for various offices as follows:</p> <p>Jaime Lim: 1st Deputy Chairperson Gerard Sung: Assistant Secretary Sherelin Wong: Assistant Treasurer Nur Liyana Abdullah Liew: Committee member Wong Siew Chin: Committee member Grace Lo: Committee member</p> <p>The following parents were elected to the remaining offices:</p> <p>Terry D Jayasurya: Chairperson Keith Fernando: 2nd Deputy Chairperson Rosliani Binti Kamaluddin: Secretary Liew Shin Min: Assistant Secretary Tony Leong: Treasurer</p> |
| 3. | <p>Message from the outgoing Chairperson, Mdm. Hu Man Chun</p> <p>The outgoing Chairperson, Hu Man Chun, thanked the new committee members for their presence. She also thanked the 2007-2008 members for their numerous contributions and hard work. She opined that parents were generally scared to spend time needed for PTA activities and hoped that the new members would do their best.</p> |
| 4. | <p>Handover ceremony to the new PTA committee</p> <p>Hu Man Chun handed over the PTA file to Terry, the new Chairperson. Terry emphasized the importance of continuity of members. He praised Hu Man Chu for her hard work and hoped that the good work should not be put aside or forgotten by the new members.</p> <p>Members should feel proud as they represented the school students. Many parents were not clear about what our PTA could do; they could make enquiries or make suggestions. Terry would like fresh ideas from new teachers and parents. He emphasized the need for members to understand the PTA constitution.</p> |
| 5. | <p>A.O.B</p> <p>a) Members were asked which days were more convenient for them to attend meetings. Most</p> |

| ITEM | DESCRIPTION |
|------|--|
| | <p>preferred Mondays or Wednesdays.</p> <p>b) The Chairperson asked for comments from outgoing members. The following were some:</p> <p>Teo Geuk Noi: Many activities were suggested but not approved by the school; PTA should be given more independence.(Jaime Lim said the school had to decide what was suitable for the students.)</p> <p>Andy Leandro: PTA should raise funds to be self-sufficient; students could contribute \$1 each per year. Then parents would have a sense of belonging. (Bong Poh Yuk, the outgoing Treasurer, informed members that activities targeted mainly Primary 6 and Form 5 students, so a collection was not done.)</p> <p>Goh Swee Khim: PTA could help with school’s Sports Day, First Aid and the like.</p> <p>Yong Siew Leng: Rome was not built in a day. PTA should not be too eager to do too many things at a time.</p> <p>c) Members decided that the next PTA meeting would be held on 13th May, 2009.</p> <p>d) Hu Man Chun, in closing the meeting, thanked everyone for their presence and hoped for more ideas from new members.</p> |
| | <p>Close Of Meeting</p> <p>There being no other business, the meeting adjourned at 9.30 p.m.</p> |

Last Page of Minutes